ACTIVE 20-30 CLUB of EUGENE #920
P.O. Box #365, Eugene, OR 97440
www.Eugene2030.org

The Eugene Active 20-30 Club provides young adults with opportunities for personal growth, friendship and leadership development while improving the quality of life for the special needs of children in our community. Our motto is "a person never stands so tall as when kneeling to help a child," and our guiding principal is that "youth, to be served, must serve." A member of Active 20-30 International and the World Council of Service Clubs, the Club has close ties with hundreds of organizations on six continents.

Among the many projects undertaken each year by the Club are various fundraisers for income that is then re-granted to children's charities in Lane County. The process of evaluating funding requests and making grants is one of the key elements of leadership and community development for the Club's members.

Form A is the required form for requesting funding from the Eugene Active 20-30 Club.

- Grants range in size but will not ordinarily be more than $5,000. Most are closer to $2,000.
- Select organizations are invited to make a 5-10 minute presentation before the Board. Meetings occur on the third Monday of each month at 6pm. Presentations are crucial in allowing the Club to learn about each organization's activities and needs. This is a valuable experience for the young leaders on the Board and for the representatives of the organization, who are able to increase awareness and appreciation for their mission even if their proposals are not ultimately funded.
- Decisions are made in April and October. Presentations are not heard at April or October board meetings.
- **Proposals postmarked by February 29 are considered at the April meeting. Proposals postmarked by August 31 are considered at the October meeting.** You will be invited to present at the meeting following the receipt of your proposal.
- Proposals should be emailed to the First Vice President at: FirstVP@Eugene2030.org. You may scan and email collateral material if you wish; otherwise we will request collateral material at our board meetings.
- The Club will only make grants to 501(c)3 organizations whose mission and activities are directly related to protecting and promoting the welfare of children in Lane County.
- The Club does not ordinarily make grants for fundraising expenses or debt service. Projects that directly impact children or address their immediate needs are generally more successful than requests for professional development, services for parents, and the like; however, the Club welcomes all proposals and will evaluate each one carefully.

Form B is the required form for staffing requests. The Club will consider proposals to staff events that benefit children's charities, such as fundraisers and other special events.

- Proposals must be submitted at least 6 weeks ahead of the event. The Club cannot accommodate last-minute staffing requests. The Club cannot fulfill all staffing requests; please develop an alternate plan for your event.
- Organizations may submit proposals for funding *and* staffing if they have such a need.
- You may or may not be asked to present your request at a board meeting, if the board requires more detail or context for your project. Staffing decisions are typically made within 2-3 weeks of receipt.

FORM B: STAFFING REQUESTS

Please do not exceed two pages, or recreate this form in your own version, unless absolutely necessary.

You must include: a statement of your mission, long term plans, or similar information, if available.

Organization: _____ Date of Request: _____

Contact Name & Title: _____ 501c3? _____

Mailing address: _____ Phone: _____

Email: _____ Website: _____

Date of Event: _____ Number of volunteers needed: _____ Time volunteers are needed: _____

What will our members do? Please be specific. What is the time frame we will be needed? What tools/materials are needed? Will they be provided?

Who will benefit from the project? How?

Have you received funding or staffing from the Club before? Please describe.

What recognition or benefits are you able to provide for the Club?

Are you able to provide staffing for Active 20-30 Club projects? Whom should we contact? ***Occasionally our projects require additional volunteers. If you have the capability to assist us, please indicate so below.***